



**Samuel Allsopp**  
Primary & Nursery School

**Head Teacher:** Mr Lee Smith

**Telephone:** 01283 247420

**E-mail:** [enquiries@samuelallsopp.staffs.sch.uk](mailto:enquiries@samuelallsopp.staffs.sch.uk)

June 2025

Dear Applicant,

**Teaching Assistant Vacancy**

**Part-time position, 25-hours per week, Term-time only**

**Grade 4 - £24,790 - £25,183 FTE per annum / £14,472.31 - £14,697.56 actual salary per annum (pay award pending)**

**(FTE contract 37-hours) / 45.05 paid weeks**

Thank you for your interest in our post as a Classroom Teaching Assistant. This is a part-time position to work between the hours of 8:45am – 2:00pm, Monday – Friday on a permanent basis. This position is to start from September 2025. Please find enclosed a job description, person specification and application form.

Our school has two sites - our Victoria Road site for Nursery to Year 2 pupils, plus a specialist Speech and Language Centre, and our Orchard site for Years 3 to Year 6. Our school serves a predominantly ethnic community where over 90% of our pupils speak English as an additional language.

Applicants should be qualified with an appropriate level 3 Teaching Assistant/Child Care qualification and have good written and spoken English skills. Your application form should outline the experience you have working with children and any strengths and skills you feel you could offer the school. .

Please note that completed applications should be returned to school as soon as possible via email to [office@samuelallsopp.staffs.sch.uk](mailto:office@samuelallsopp.staffs.sch.uk), as all applications will be considered at the point of admission and interview dates are to be confirmed.

We look forward to hearing from you.

Yours sincerely

Mr L Smith  
Headteacher

**Victoria Site:** Victoria Road, Burton upon Trent, Staffordshire. DE14 2LU  
**Orchard Site:** Belvoir Road, Burton upon Trent, Staffordshire. DE13 ORA

A place where  
children **CAN**