



Samuel Allsopp
Primary & Nursery School

Head Teacher: Mr Lee Smith

Telephone: 01283 247420

E-mail: enquiries@victoria.staffs.sch.uk

November 2024

Reception: Donaldson and Jeffers – Sea Life Centre

Dear Parents/Carers,

We have arranged to take Donaldson and Jeffers classes on an educational visit to the Sea Life Centre on **Tuesday 21st January 2025**. Children need to arrive at school by 8:45 am, the coach will then leave at 9:00 am and return to school before the end of the school day, for collection at normal time.

All children need to bring a packed lunch (no chocolate, sweets, fizzy drinks or glass bottles please). If your child is entitled to a free school meals a packed lunch will be provided by the school.

All children should wear full school uniform and a waterproof coat with their name clearly labelled inside.

As this visit takes place during the school day it is necessary to ask for a contribution of £27.00 towards the total cost, payable via ParentPay. Please be aware that if there are not enough contributions, the trip will not be able to go ahead. Contributions and permissions must be given by **6th January 2025**.

Please submit your contributions and your parental consent via:

<https://www.parentpay.com/>

If you require help in setting up your ParentPay account please contact the School Office on 01283 247420.

Yours faithfully

Mr L Smith
Headteacher